Instructions for formatting

Use the template for the article

Send a word-file and a pdf-file

Font: Times New Roman, 12, spaced 1.15, block format, with a free line between paragraphs

Headline: Bold

No underlining (except URL addresses)

Write "email" not "e-mail"

Apply the Vancouver reference recommendations:
https://guides.library.ualberta.ca/citing/vancouver

All illustrations, figures and tables are placed within the text at the appropriate places, rather than at the end.

Each reference should be numbered and ordered sequentially as they appear in the text. When cited in the text, reference numbers are in two round parentheses e.g. (1). The reference list at the end of an article is numbered without round parentheses but simply by numbers followed by a point (e.g. 1. Meyer …).

All authors of a publication should be included in reference lists unless there are more than seven, in which case only the first six authors should be given followed by 'et al'.

The Vancouver system is the preferred and primary one (https://guides.library.ualberta.ca/citing/vancouver), the Harvard system is also accepted (https://www5.open.ac.uk/library/referencing-and-plagiarism/quick-guide-to-harvard-referencing-cite-them-right)